

Waste Tire Products Grant Closure Requirements

Please make sure ALL the minimum requirements listed below are included in the final report. Feel free to provide any additional information regarding the grant project that the following items do not address.

Grantee Name:

Grant Fiscal Year:

Grant Amount Awarded:

Total Grant Amount Expended:

Local Match Expended:

- Provide a list of the material purchased with grant funds and the cost of each item.
- Discuss any reallocation requests approved by KDHE.
- Explain how the grant funds were used and describe the project that was completed.
Discuss any installation or maintenance issues.
- Discuss the immediate results of the completed project as well as the anticipated long-term results.
- Discuss public education and outreach efforts regarding the beneficial use of recycled tire products.
- Attach pictures of the project including one that shows the installed sign. (if available include news clippings, social media screen shots and/or videos)
- Attach the CQA form signed by the pre-authorized quality officer. (Playground surface only)
- Provide Proof of Property (replacement) insurance. (NOT liability coverage)

ADDITIONAL REQUIREMENTS:

- Affidavit of Expenditures
- Invoices for every grant-funded expense
- Invoices or other documentation for all other expenses listed as Match
- Salary Back-up Documentation Table for staff salaries and volunteer time

Documentation can be scanned and e-mailed to karen.lollman@ks.gov
or jessica.ruiz@ks.gov

FORMS ARE AVAILABLE AT: http://www.kdhe.ks.gov/waste/forms_grants.html